

# EMPLOYMENT OPPORTUNITY

## Assistant Negotiator

The Wolastoqey Nation in New Brunswick (WNNB) requires an assistant negotiator for Fisheries negotiations between Canada and the 6 Wolastoqey communities. The Assistant Negotiator will support the Wolastoqey Lead Negotiator and the negotiations team in identifying and raising in their negotiations with Canada clearly articulated fisheries concerns, interests, and proposed solutions, based on direction from Wolastoqey leadership and members about their vision for implementing Wolastoqey Aboriginal and Treaty fishing rights. The Assistant Negotiator will also project manage the Wolastoqey Fisheries Research Project which seeks to better understand the interests of Wolastoqey communities and members to inform the negotiations with Canada.

This is an intensive technical and administrative job involving a large amount of record keeping & tracking, correspondence, reporting and attendance at various meetings, including presenting at community meetings. The ideal candidate will have strong written and verbal communication skills and strong interpersonal skills to engage with community members, the Wolastoqey negotiations team, and the federal negotiations team. The ideal candidate will also be highly organized and self-motivated and passionate about Wolastoqey Aboriginal and Treaty rights. Familiarity with Aboriginal and treaty rights, fisheries, and experience in negotiations would be ideal. This is a one-year full-time position which may be renewed subject to ongoing funding availability.

### Duties:

- Ensure timely record keeping and reporting of all activities. Keep detailed correspondence logs.
- Participate as part of the Wolastoqey negotiations team in the ongoing identification of Wolastoqey fisheries interests, objectives, and proposals, and in developing written materials to communicate those to Canada.
- Organize and attend the negotiation meetings.
- Review existing research on Wolastoqey Fisheries' interests.
- Plan and attend community meetings, large gatherings, and workshops to engage with community leadership, staff and members about the negotiations and to receive their feedback.
- Project manage the Wolastoqey Fisheries Research Project, including guiding the internal engagement
- Help prepare the Fisheries Research Project report (the main final deliverable for that project) with a co-researcher (who will also be hired by WNNB)
- Provide additional support to the Lead Negotiator as required
- Maintain confidentiality of sensitive discussions.

### Requirements:

- 5 years of relevant experience.
- Valid Driver's license, access to a vehicle, willingness to travel.
- Excellent oral and written communication skills.
- Proficiency with MS Word and Excel.
- Ability to work on tight deadlines.
- An understanding of First Nation communities, culture, social concerns and language.
- Applicant cannot be an elected official.

### Preferred Qualifications:

- Knowledge of fisheries and ideally Wolastoqey fisheries
- Knowledge of Aboriginal and Peace and Friendship Treaty rights

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- Experience in negotiations
- Proficiency with Outlook, Access and Publisher.

Wolastoqey Nation in New Brunswick offers an attractive compensation and benefits plan. Remuneration is commensurate with qualifications and experience. Working location is Kchikhusis Commercial Centre, St. Mary's First Nation, New Brunswick. Applicants cannot be an elected official of a First Nation.

Applications should be submitted in confidence via email, with the subject line "ASSISTANT NEGOTIATOR" to: [human.resources@wolastoqey.ca](mailto:human.resources@wolastoqey.ca). **The deadline for applications is April 30<sup>th</sup> 2019.** Only those selected for an interview will be contacted.